

UT-Battelle Transmittal Form

This form is used to verify administrative data on subcontractors of Oak Ridge National Laboratory who submit a (1) *Subcontractor-held, Government-owned Property Inventory Report* and/or a (2) *Property Management System Self-Evaluation Questionnaire*. Guidelines for these reports are provided at <http://www.ornl.gov/property/subcon>.

Fax to: Subcontract Property	Fax No. (865) 574-8873
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E-mail to: RosenbergJL@ornl.gov cc: GrayDL@ornl.gov	Mail to: ORNL Subcontract Property P.O. Box 2008 Oak Ridge, TN 37831-6412
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Please provide the following information:

Date:	
Name of Organization:	
Address line 1:	
Address line 2:	
City:	
State:	
Zip Code:	
Primary Contact:	
Phone:	
Phone Extension:	
Fax:	
E-mail Address:	
Secondary Contact:	
Phone:	
Phone Extension:	
E-Mail Address:	

Negative Property Report

I hereby certify that no government-owned property has been provided or acquired under the following subcontract(s):	
Completed by:	
Title:	