

DIRECTIVES CONTROL FORM - ORO O FINAL DIRECTIVE

PART A (To be completed by the Division of Primary Interest (DPI))

1. **NUMBER AND TITLE OF DIRECTIVE:** ORO O 240, Chapter I, Chg. 3, SCIENTIFIC AND TECHNICAL INFORMATION MANAGEMENT
2. **PURPOSE OF TRANSMITTAL:** New Directive Revised Directive Page Change
3. **THIS DOCUMENT MAY AFFECT THE WORK PERFORMED BY THE FOLLOWING CONTRACTORS:** (Check appropriate boxes)
- No (all contractors)
- Yes If yes, whom? BWXT Y-12 UT-B ORAU SURA
- Bechtel Jacobs Company
- Other contractors (list by type)

Many ORO contractors have approved S/RIDs or WSS sets that may affect applicability of contractor requirements from this directive. Applicability of contractor requirements must take into account the approved standards set for each particular contract.

4. **SIGNIFICANT PROVISIONS:** Are there any significant changes or impact?
- No Yes If yes, describe: This chapter is part of the ORO sunset review process. It has been revised to reflect the correct current correlating DOE Order (DOE O 241.1A). To reflect current organizational responsibilities, the former subparagraph 4b has been renumbered as 4a(2) and the subsequent subparagraph renumbered.
5. **CONTACT POINT:**
- | | | |
|---------------------|--------------------------------|-----------------|
| <u>Dennis Gound</u> | <u>ORNL Site Office, LM-10</u> | <u>574-8402</u> |
| Name | Organization | Telephone |

PART B (To be completed by the Directives Management Group (DMG)):

6. **FILING INSTRUCTIONS:**
- | | | | |
|---|--------------|---|--------------------------|
| <u>Remove</u> | <u>Dated</u> | <u>Insert</u> | <u>Dated</u> |
| ORO O 240, Chapter I,
Chg. 2, Page I-1 | 04/16/1999 | ORO O Control Form
ORO O 240, Chapter I,
Chg. 3, Page I-1 | 05/11/2001
05/11/2001 |

ORO Orders are available on the ORO Directives Management Home Page at http://www.ornl.gov/doe_oro_dmg/orchklst.htm. The ORO Orders will no longer be mailed in printed copy unless you do not have Internet capabilities.

7. **APPROVED FOR DISTRIBUTION IN ACCORDANCE WITH THE OFFICIAL DIRECTIVES DISTRIBUTION LIST:**

Original signed by
Kenneth W. Warden, AD-440 05/11/2001
Signature Management Analyst, AD-440 Date

INSTRUCTIONS TO ADDRESSEES: THIS FORM IS TO BE FILED WITH THE DIRECTIVE AND RETAINED

Rev. 10/12/2000

U.S. Department of Energy

Oak Ridge Operations

ORO O 240 Chapter I Change 3

DATE: 05/11/2001

SUBJECT: SCIENTIFIC AND TECHNICAL INFORMATION MANAGEMENT

1. PURPOSE. This chapter correlates to DOE O 241.1A, SCIENTIFIC AND TECHNICAL INFORMATION MANAGEMENT, dated April 9, 2001, by assigning responsibility and accountability and providing administrative and/or contractual guidance to Oak Ridge Operations (ORO). Nothing in this issuance changes any requirements in any DOE directive.
2. CANCELLATION. This chapter cancels and replaces ORO O 240, Chapter I, Chg. 2, SCIENTIFIC AND TECHNICAL INFORMATION MANAGEMENT, dated April 16, 1999.
3. APPLICABILITY. The provisions of this chapter apply to ORO Principal Staff. Although the Contractor Requirements Document attached to DOE O 241.1A applies to contractors to the extent set forth in their contract, no additional requirements intended for contractors are included in this chapter.
4. RESPONSIBILITIES.
 - a. Assistant Manager for Laboratories.
 - (1) Has formal responsibility for ensuring compliance with DOE O 241.1A.
 - (2) Delegates a Scientific and Technical Information (STI) point of contact responsibility to a program manager at the ORNL Site Office, who will function as a Technical Information Officer (see DOE O 241.1A, subparagraph 4c). The program manager will rely on a team of representatives from the Office of Assistant Chief Counsel for Intellectual Property, Procurement and Contracts Division, Information Resources Management Division, and line organizations to manage issues related to STI.
 - b. Principal Staff, under whose supervision procurement requests are initiated, perform those tasks identified in DOE O 241.1A, subparagraphs 5b(2) and d, and serve on the team defined in subparagraph 4a above.
5. REQUIREMENTS AND PROCEDURES. None.
6. REFERENCES. None.
7. DEFINITIONS. None.
8. CONTRACTOR REQUIREMENTS DOCUMENT. None.
9. ATTACHMENTS. None.