

DIRECTIVES CONTROL FORM - ORO O FINAL DIRECTIVE

PART A (To be completed by the Division of Primary Interest (DPI))

1. NUMBER AND TITLE OF DIRECTIVE: **ORO O 250, Chapter II, Chg. 2, ORO DIRECTIVES SYSTEM**
2. PURPOSE OF TRANSMITTAL: New Directive Revised Directive Page Change
3. THIS DOCUMENT MAY AFFECT THE WORK PERFORMED BY THE FOLLOWING CONTRACTORS: (Check appropriate boxes)
 No (all contractors)
 Yes If yes, whom? LMES LMER ORAU SURA
 Bechtel Jacobs Company
 Other contractors (list by type)

Many ORO contractors have approved S/RIDs or WSS sets that may affect applicability of contractor requirements from this directive. Applicability of contractor requirements must take into account the approved standards set for each particular contract.

4. SIGNIFICANT PROVISIONS: Are there any significant changes or impact?
 No Yes If yes, describe: This ORO Order has been revised to reflect current policy. Paragraph 3 and subparagraphs 4a(2), 4b(3), 5c(1), 5c(2), 5c(4), 5d(3)(h) and 5d(3)(i) have been revised. Subparagraphs 4b(5), 4b(6), and 4c(5) have been added. The previous subparagraph 5i(3) has been deleted. The previous Attachment 2 has been replaced with a new document, and Attachment 3 has been updated throughout.
5. CONTACT POINT: Wayne Albaugh Directives Management Group, AD-440 576-0974
Name Organization Telephone

PART B (To be completed by the Directives Management Group (DMG)):

6. FILING INSTRUCTIONS:

<u>Remove</u>	<u>Dated</u>	<u>Insert</u>	<u>Dated</u>
ORO O 250, Rev. 2, Chapter II, Chg. 1, Pages II-1 through II-33	06/03/1998	ORO O Control Form ORO O 250, Chapter II, Chg. 2, Pages II-1 through II-31	12/13/1999 12/13/1999

ORO Orders are available on the ORO Directives Management Home Page at http://www.ornl.gov/doe_oro_dmg/orchklst.htm. The ORO Orders will no longer be mailed in printed copy unless you do not have Internet capabilities.

7. APPROVED FOR DISTRIBUTION IN ACCORDANCE WITH THE OFFICIAL DIRECTIVES DISTRIBUTION LIST:

Original signed by

Jennifer Hamilton Cusick, AD-440
Signature Management Analyst, AD-440

12/13/1999
Date

INSTRUCTIONS TO ADDRESSEES: THIS FORM IS TO BE FILED WITH THE DIRECTIVE AND RETAINED
Rev. 11/30/1999

U.S. Department of Energy

Oak Ridge Operations

ORO O 250 Chapter II Change 2

DATE: 12/13/1999

SUBJECT: ORO DIRECTIVES SYSTEM

1. PURPOSE. This Chapter correlates to DOE O 251.1A, DIRECTIVES SYSTEM, dated January 30, 1998, and it describes implementation of the directives system within Oak Ridge Operations (ORO). It assigns responsibility and accountability, describes ORO participation in the development of DOE-wide directives, defines the types of local directives used within ORO, and prescribes the process for their development and issuance. Nothing in this Chapter changes any requirements contained in any DOE Order.
2. CANCELLATION. This Chapter cancels and replaces ORO O 250, Chapter II, Change 1, OAK RIDGE DIRECTIVES SYSTEM, dated June 3, 1998.
3. APPLICABILITY. The provisions of this Chapter apply to ORO organizations and to contractors with DOE or ORO Orders in their contract appendix (i.e., administrative directives, Standards/ Requirements Identification Document [S/RID], or Work Smart Standards [WSS] set).
4. RESPONSIBILITIES.
 - a. Assistant Manager for Administration (AMA).
 - (1) Approves ORO directives, except changes thereto that are approved in accordance with subparagraph 4d(4) below.
 - (2) Decides whether ORO will challenge a contractor's appeal to the Field Management Council (now performing the functions of the Directives Management Board) concerning imposition of additional requirements through a DOE or ORO directive.
 - (3) Approves ORO comments on Directives Management Documents (DMD) and draft DOE directives. Decisions to take unresolved major issues to the Field Management Council must be cleared with the Manager or Deputy Manager.
 - b. Divisions of Primary Interest.
 - (1) Determine, subject to concurrence of the Directives Management Group (DMG), whether an ORO directive or revision is needed, and, if so, prepare a draft that conforms to the requirements of this Chapter.
 - (2) Prepare justifications and cost analyses for new requirements when requested by the DMG.
 - (3) Review existing directives on a continuing basis for which they are responsible to ensure they are current. Submit requests for cancellation, revisions, or recertification of accuracy to the DMG as necessary. As appropriate, coordinate with other affected ORO and

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INITIATED BY: DIRECTIVES MANAGEMENT GROUP

contractor organizations to ensure that the ORO directive for which they are responsible reflects accurate and current information concerning the requirements, policies, or procedures contained in that directive.

- (4) Resolve comments from reviewers and provide feedback to them on major issues before preparing the final draft directive.
- (5) When requested by the DMG during the sunset review process, determine in a timely manner whether the ORO directive for which they are responsible should be canceled, revised, or remain the same. As appropriate, coordinate this decision with affected ORO and contractor organizations to ensure that the directive reflects accurate and current information concerning requirements, policies, or procedures.
- (6) Act promptly after being advised by a member of the Principal Staff that changes in requirements, policies, or procedures could necessitate a change to the ORO directive for which they are responsible.

c. Principal Staff.

- (1) Provide comments to the DMG on draft DOE and ORO directives in a timely manner.
- (2) Provide the DMG with directives distribution requirements for DOE personnel and contractors under their jurisdiction.
- (3) Review draft DOE directives for operational and cost impact, clarity, and consistency with related directives, and provide comments to the DMG in sufficient time to allow for consolidation and coordination of comments before DOE Headquarters due dates.
- (4) Provide the DMG with copies of comments submitted to DOE Headquarters on draft and final DOE Rules promulgated under the Price-Anderson Amendments Act and the associated draft and final guides.
- (5) Advise the respective Division of Primary Interest (DPI) in a timely manner after becoming aware of changes in requirements, policies, or procedures that could necessitate a change to that DPI's ORO directive.

d. Team Leader, Directives Management Group.

- (1) As the ORO Directives System Manager, establishes and updates systems, processes, and procedures affecting the ORO directives system.
- (2) Concurs in the determination of need or lack of need for each directive, update, and revision, and assists the DPI in developing ORO directives that conform to the objectives and requirements of this Chapter prior to forwarding them for approval.

- (3) Coordinates ORO and contractor review of draft ORO directives, ensures that comments are considered and dispositioned, and prepares directives for final approval.
- (4) Approves minor changes to directives, such as updating organizational nomenclature, effecting minor editorial clarifications, and correcting typographical, printing, or assembly errors.
- (5) Develops and maintains electronic distribution systems and ensures that directives are readily accessible to ORO staff and contractors.
- (6) Manages the directives review process by which ORO directives are reviewed biennially (“sunset review process”) for accuracy and sufficiency.
- (7) Coordinates staff review of DMD and draft DOE directives, including Policy Statements, Orders, Chapters, Notices, Guides, and DOE Technical Standards, and coordinates resolution of conflicting positions; and consolidates comments for the AMA’s signature.
- (8) Provides electronic notification of draft and final DOE Rules published in the Federal Register.
- (9) Maintains copies of all draft and final DOE Rules and copies of comments sent to DOE Headquarters by ORO and its contractors. Posts comments on the DMG Home Page.

5. REQUIREMENTS AND PROCEDURES.

a. Types of ORO Directives.

- (1) ORO Orders correlate to DOE Orders by subject matter category (i.e., a single ORO Order will correlate to all DOE Orders within a subject matter series). For example, ORO O 450, Protection of the Public and Environment, will correlate to all DOE Orders within subject matter series 450.
- (2) ORO Chapters are discrete directives within ORO Orders that correlate typically, but not always, to individual DOE Orders. They assign responsibility and accountability for carrying out requirements of the DOE directive, define procedures for carrying out work within ORO, and, where appropriate, identify supplemental requirements/instructions to be observed by contractors. They also apply to the Office of Scientific and Technical Information in those functions where ORO provides service to that organization.
- (3) ORO Notices also typically correlate to a specific DOE directive and serve the same purpose as an ORO Chapter. They are used to transmit time-limited information or when immediate issuance without full coordination is required. They are also used to cancel ORO directives. They expire no later than 1 year from issuance.

- (4) ORO Manuals supplement ORO Order Chapters when it is necessary to establish detailed requirements and procedures that exceed 10 pages in length; otherwise, that information is included in the ORO Chapter.
- (5) Oak Ridge Implementation Guidance (ORIG) is an ORO directive that was issued between June 1991 and October 1995. ORIGs are being replaced by ORO Orders and Chapters.

b. ORO Directives Numbering System.

- (1) ORO Orders are assigned the three-digit number of the DOE subject matter series to which they relate. Amendments are identified as Revision 1, Revision 2, etc.
- (2) ORO Chapters correlate to individual DOE Orders within a subject matter series and are assigned Roman numerals (i.e., Chapter I, Chapter II, etc.). Revisions become Chapter I, Change 1, 2, 3, etc. There is no correlation between the Chapter's Roman numeral and the number of the DOE Order to which it relates.
- (3) ORO Manuals are tied to the number of the ORO Order Chapter they supplement rather than to any existing DOE Manual in the same subject area.
- (4) ORO Orders and Notices that do not correlate to a particular DOE directive, or that correlate to a DOE Rule, are issued a new Chapter number in the applicable lead subject category. Chapters not listed under lead subject categories in DOE M 251.1-1A, Chapter I, use the next Chapter number in the ORO Order lead subject category. Two examples of ORO directives of this type are ORO O 110, ORGANIZATION AND STRUCTURE, and ORO O 250, STANDARDS MANAGEMENT.

c. ORO Orders and Manuals Development Process.

- (1) The DPI, in coordination with the DMG and any affected ORO and contractor organizations as needed, determines the need for a new or revised directive and establishes a schedule for completion of a draft.
- (2) The DPI prepares a draft version of the directive or revision based on input from any affected ORO and contractor organization and in accordance with the format specified in subparagraph 5d below. The DPI then submits an electronic copy of the package formatted in WordPerfect to the DMG.
- (3) The DMG analyzes the draft directive by examining its organization and internal consistency, verifying its compatibility with other directives and external regulations, and ensuring that its provisions are clearly and succinctly stated. The DMG will work with the DPI until both organizations are satisfied with the draft.

- (4) The DMG transmits the draft directive and impact analysis, if applicable, to appropriate ORO and contractor organizations, which will have at least 15 working days for review and comment.
 - (5) Reviewers prepare comments thereon. If the DMG receives no comments or requests for a brief, specific amount of additional time by the identified response date, the reviewing organization is assumed to have no concerns with the directive.
 - (6) The DPI and DMG will review and resolve all comments. Issues are raised to whatever level of management is necessary to reach a decision.
 - (7) The DMG assists the DPI to prepare a final directive that incorporates accepted comments, which is then forwarded to the AMA for approval.
 - (8) The DMG provides electronic distribution of the approved directive in accordance with approved distribution lists and maintains the ORO library of directives and associated historical files.
- d. Content and Format Requirements for ORO Directives.
- (1) Compatibility with DOE Directives. ORO Orders, Chapters, Notices, and Manuals must not contradict or delete provisions in any applicable Policy, Regulation, Order, Notice, or Manual, unless an exemption has been formally granted. In this case, the date of the exemption approval must be indicated in the ORO directive. This does not preclude inclusion of supplemental requirements/instructions, although the benefit, impact, and cost of such requirements/instructions should be carefully considered.
 - (2) ORO Umbrella Orders. The following standard paragraphs are used for each umbrella Order in the sequence given below. If a particular paragraph does not apply, enter "None." Each umbrella Order must have a Table of Contents.
 - (a) Purpose. This paragraph states why the Order is being issued. Refer to paragraph 1 of ORO O 250, STANDARDS MANAGEMENT, for an example.
 - (b) Significant Changes. This paragraph outlines the significant changes that have been made since the previous issuance of the Chapter.
 - (c) Summary. This paragraph identifies the Chapters in the Umbrella Order and the ORIG/ORO Orders being canceled and replaced by each Chapter.
 - (d) Contractor Requirements Document (CRD). This paragraph identifies where to find contractor responsibilities.
 - (3) ORO Chapters. The following standard paragraphs are used for each Chapter in the sequence given below. If a particular paragraph does not apply, enter "None."

- (a) Purpose. This paragraph states why the Chapter is being issued. It also tells whether the Chapter stands alone or correlates to a DOE directive. Refer to paragraph 1 of this Chapter for an example.
- (b) Cancellation. This paragraph identifies all directives or parts of directives being canceled. Directives are identified by number, title, and date of the directive; section and paragraph numbers are noted if only a portion of the directive is being canceled.
- (c) Applicability. This paragraph identifies ORO organizations, other DOE organizations, if any, and contractors to which the Chapter applies.
- (d) Responsibilities. This paragraph identifies responsibilities for DOE organizations using concise, declarative statements, without excess detail. Officials assigned responsibilities will be listed in the following order: Manager, Deputy Manager, Assistant Managers, the DPI, other divisions with assigned responsibilities, Principal Staff, Contracting Officers/Contracting Officer's Representatives, and others.
- (e) Requirements and Procedures. This paragraph contains requirements ORO is imposing on itself and the procedures by which compliance with requirements is to be achieved. Processes will be described in sequential steps at a level of detail appropriate to the intended audience. If this section is more than 10 typed pages, the material is incorporated into a Manual that supplements the Chapter, and the Manual is referenced in this paragraph. Material included in a DOE directive or external requirement may be referenced but should not be repeated in this section.
- (f) References. This paragraph lists DOE directives, other ORO directives, laws, regulations, and other documents covering closely related material that are referenced in the ORO Chapter or that provide additional information to assist in implementation of the ORO Chapter. Referenced documents are listed by number, title, and date of issuance. If the relationship of the referenced document to the subject matter of the ORO Chapter is not clear, an explanatory sentence is also included. Referenced documents are not requirements merely because they are listed in this section.
- (g) Definitions. Generally, terms used in the directive are defined in the text or are common usages included in standard dictionaries. Occasionally, terms used have a specific meaning or must be defined to ensure adequate understanding and implementation of the document. Such terms are included and defined in this section. If the list of definitions is more than one page, it is referenced here and included as an attachment.
- (h) CRD. This paragraph identifies where to find contractor responsibilities. The CRD identifies tasks that contractors are required to perform and the universe of subcontractors to which the prime contractor is to flow down requirements. Instructions for application of the CRD to a contractor are included in the Applicability paragraph. A CRD is not necessary for an ORO Chapter unless supplemental

requirements/instructions not included in the correlating DOE Order are being imposed on the contractor, or unless the DOE Order does not contain a CRD but is applicable to contractors and it is not clear which requirements may apply to contractors.

NOTE: The CRD to an ORO or DOE Order does not become contractually binding until it is placed on the contract appendix via a revised Requirements Change Notice.

- (i) Attachments. List by number designation. Attachments should not exceed several pages in length. A CRD, if applicable, is listed first. Sample forms and definition lists are examples of other attachments.
- (4) ORO Manuals. Manuals are not stand-alone documents; they are supplements to ORO Chapters prepared when the requirements and procedural information in the Chapter exceeds 10 pages. Each manual must have a Table of Contents and may be divided into Chapters.
- (5) ORO Notices. Following are examples of material that may be included in a Notice.
 - (a) Time-limited material such as information on pilot programs or the conduct of short-term projects. For this type of Notice, the material may be presented in whatever format is appropriate.
 - (b) Material that needs to be distributed quickly, without full editorial analysis and coordination with all parties that may be affected by the material. In this case, the Notice typically follows the format and content requirements for ORO Orders, unless the DMG agrees to an alternate approach.
 - (c) Notification that an ORO directive has been canceled. The DMG originates this type of Notice using a standard format.
- e. Exemptions. For information on processing and approval of directive exemption requests, see Chapter VI, paragraph 5, of this Order and DOE M 251.1-1A, Chapter VII.
- f. Revisions. Changes are made to directives through complete revision or page changes. A transmittal sheet must summarize content changes and include filing instructions as necessary.
 - (1) When a directive is substantially changed (i.e., a Chapter is added or a major change in responsibilities occurs), the umbrella Order must be updated to reflect the changes and reissued.
 - (2) Changes to an ORO Order or Chapter that involve fewer than half the pages will be issued as page changes. Each changed page contains the change number and date of the change beneath the directive's number.

- (3) Orders and ORIGs issued prior to January 1992 may not be modified through a page change. These documents must be reformatted using standard Chapter format and included as Chapters under the lead subject category.
 - (4) ORO Notices cannot be revised through page changes. They must be reissued in their entirety.
- g. Cancellations. The DPI and the DMG must approve the cancellation of an ORO directive or part thereof. The DMG handles cancellations as follows:
- (1) The cancellation of one Chapter by another when both correlate to the same DOE Order is noted in paragraph 2 of the new Chapter.
 - (2) The cancellation of one Chapter by another when they do not correlate to the same DOE Order is also noted in paragraph 2 of the new Chapter. In addition, to ensure that all interested parties are informed, an ORO Notice will be issued in the subject matter of the canceled Chapter that identifies both the canceled Chapter and its replacement.
- h. Unauthorized Directives. Any ORO or contractor employee may request the DMG to determine if a document contains directives-type material issued outside the directives system. If the document was originated in ORO, the DMG works with the originator to determine if the document truly contains directives material and if so, to cancel the document or capture the information in an ORO directive. If the document was originated in DOE Headquarters, the DMG refers the issue to the DOE Directives System Manager.
- i. Directives Review. ORO Orders and Chapters will be reviewed every 2 years in a sunset review process to determine whether cancellation, revision, or continuation is appropriate. If not canceled, revised, or formally certified for continuation by the DPI, the directive automatically expires on the fourth anniversary of its issuance. Only the Chapters of ORO Orders close to their 2-year anniversary date need be reviewed, not the entire Order.
- (1) The DMG sends a quarterly notice and directives review form to the DPI for each Chapter under its jurisdiction where more than 2 years has passed since the last revision.
 - (2) Upon determining whether the Chapter should be canceled, revised, or recertified as still accurate and necessary, the DPI returns the completed form to the DMG. If the Chapter is to be revised, the DPI provides a proposed date for completing and forwarding to the DMG a draft revision.
- j. DMD and Draft DOE Directives.
- (1) The DMG receives DMD and draft DOE directives for coordination and determines which organizations will be asked to comment.

- (2) Organizations forward comments to the DMG and recommend which comments should be classified as major issues or suggested comments. Criteria for these categories are provided in DOE M 251.1-1A, Chapter III. If comments are more than 2 pages, the commenting organization must provide an electronic copy to the DMG.
 - (3) The DMG analyzes comments for clarity and consistency, resolves differences among organizations, and prepares a consolidated reply that represents ORO's position on the draft directive. Contractor comments are included in the package along with ORO's position on those comments.
 - (4) The DMG forwards the package to the AMA for approval. Thereafter, the DMG forwards the signed comment package to DOE Headquarters and sends copies to commenting organizations and the DPI.
 - (5) The DMG coordinates resolution of major issues with DOE Headquarters, provides copies of any written comment resolution packages to commenters, and maintains files of draft directives, comments made, and responses received.
6. REFERENCES. None.
 7. DEFINITIONS.
 - a. **Directives** include DOE Policy Statements, Orders, Notices, Manuals, DOE Regulations (Code of Federal Regulations), Technical Standards, and Guides, as well as ORO Orders, Chapters, Notices, and Manuals.
 - b. **Division of Primary Interest (DPI)** is the organization, typically at the division level, that has principal responsibility for the subject matter of a particular directive and which originates ORO directives related to that subject.
 8. CONTRACTOR REQUIREMENTS DOCUMENT. See Attachment 1, Contractor Requirements Document.
 9. ATTACHMENTS.
 - a. Attachment 1 - Contractor Requirements Document.
 - b. Attachment 2 - CROSSWALK OF DOE DIRECTIVES TO ORO DIRECTIVES.
 - c. Attachment 3 - ORO DIRECTIVE NUMBER STRUCTURE

CONTRACTOR REQUIREMENTS DOCUMENT

Contractors with DOE or ORO Orders in their contract directives appendix, S/RID, or WSS sets must comply with the following:

1. DOE O 251.1A, Attachment I, Contractor Requirements Document.
2. DOE M 251.1-1A, Chapter II, DIRECTIVES DEVELOPMENT, which directs contractors to provide comments on Directives System documents (e.g., DMDs and draft directives). Comments must be provided to the DMG by the date requested when the document is provided for review.
3. DOE M 251.1-1A, Chapter III, COORDINATION AND ISSUE RESOLUTION PROCESS, which covers development and submission of comments on DMDs and directives. Comments must be provided to the DMG by the date requested when the document is provided for review.
4. DOE M 251.1-1A, Chapter IV, SUPPLEMENTAL DIRECTIVES, which ensures that, under stated conditions, contractors have an opportunity to assess the implementation costs and value added of ORO directives, and allows contractors to appeal imposition of an ORO directive to the Directives Management Board.
5. DOE M 251.1-1A, Chapter V, UNAUTHORIZED DIRECTIVES, which directs contractors to notify the Directives System Manager (i.e., the DMG) of any documents that may contain information that should be within the Directives System (i.e., rogue directives) and which have been issued to them outside the System.
6. DOE M 251.1-1A, Chapter VII, EXEMPTIONS, which contains requirements for directives exemption requests. Contractors must submit exemption requests for DOE or ORO Order requirements to the Contracting Officer's Representative with a copy to the DMG.
7. Forward to the DMG copies of comments sent to DOE Headquarters on draft and final DOE Rules and amendments and related draft and final guides.

NOTE: The DOE Rules do not require contractors to provide copies of comments on draft or final Rules to the local Operations Office. However, ORO has made this a contractual requirement. Comments from contractors and ORO are posted on the DMG Home Page.

CROSSWALK OF DOE DIRECTIVES TO ORO DIRECTIVES

NOTE: DOE Directives that do not have a corresponding ORO Directive are not listed in this crosswalk.

DOE DIRECTIVE NUMBER*	DOE DIRECTIVE TITLE	ORO DIRECTIVE NUMBER AND CHAPTER*	ORO DIRECTIVE TITLE	DPI
N/A	N/A	ORO O 110 Chapter I	Organization and Functions - Oak Ridge Operations	AD-44
N/A	N/A	ORO M 110	OAK RIDGE OPERATIONS ORGANIZATION MANUAL	AD-442
N/A	N/A	ORO O 220 Chapter VIII	Environment, Safety, Health, and Quality Assessment Program	SE-34
N/A	N/A	ORO M 220	OAK RIDGE OPERATIONS APPRAISAL MANUAL	FM-73
N/A	N/A	ORO O 230 Chapter I	Environment, Safety, and Health Program for Oak Ridge Operations	SE-32
N/A	N/A	ORO O 230 Chapter III	Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA) Requirements	SE-32
N/A	N/A	ORO O 250 Chapter I	Oak Ridge Operations Standards Management Program Overview	AD-440
N/A	N/A	ORO O 250 Chapter IV	Contract Directives Appendix	AD-440
N/A	N/A	ORO O 250 Chapter VI	Implementation and Corrective Action Plans	AD-440
N/A	N/A	ORO O 250 Chapter VII	Maintenance of Standards/Requirements Identification Documents (S/RIDs)	AD-440
N/A	N/A	ORO O 320 Chapter II	Processing Personnel Actions	AD-443
N/A	N/A	ORO O 340 Chapter I	Alternative Work Schedule Program	AD-442
N/A	N/A	ORO M 411.1-1A	MANUAL OF SAFETY MANAGEMENT FUNCTIONS, RESPONSIBILITIES, AND AUTHORITIES, LEVEL II, FOR DEFENSE PROGRAMS, Y-12 PLANT	DP-81

* Does not reference Changes.

DOE DIRECTIVE NUMBER*	DOE DIRECTIVE TITLE	ORO DIRECTIVE NUMBER AND CHAPTER*	ORO DIRECTIVE TITLE	DPI
N/A	N/A	ORO O 420 Chapter V	Delegation of Approval Authority for DOE 5480.21, 5480.22, 5480.23, and 5481.1B	SE-33
N/A	N/A	ORO O 420 Chapter X	Safety of Department of Energy-Owned Reactors	SE-33
N/A	N/A	ORO O 450 Chapter III	Cultural Resources Management Program	SE-32
N/A	N/A	ORO O 480 Chapter I	Research and Development Laboratory Technology Transfer Programs	LM-10
N/A	N/A	ORO O 540 Chapter II	Indirect Cost Rate Responsibilities for Commercial Organizations	AD-42
N/A	N/A	OR 3430.3A (To Be Canceled By ORO O 330, Chapter I)	PERFORMANCE APPRAISAL	AD-44
N/A	N/A	ORIG 3790.X2 (To Be Canceled By ORO O 440, Chapter I)	DOE OAK RIDGE OPERATIONS (ORO) FEDERAL EMPLOYEE OCCUPATIONAL SAFETY AND HEALTH CONFINED SPACE ENTRY	SE-33
DOE O 130.1	BUDGET FORMULATION PROCESS	ORO O 130 Chapter I	Budget Formulation	FM-72
DOE O 137.1	PLAN FOR OPERATING IN THE EVENT OF A LAPSE IN APPROPRIATIONS	ORO O 130 Chapter II	Shutdown of Departmental Operations Upon Failure by Congress to Enact Appropriations	FM-72
DOE O 151.1	COMPREHENSIVE EMERGENCY MANAGEMENT SYSTEM	ORO O 150 Chapter I	Comprehensive Emergency Management System	SE-34
DOE O 210.1	PERFORMANCE INDICATORS AND ANALYSIS OF OPERATIONS INFORMATION	ORO O 210 Chapter I	Performance Indicators and Analysis of Operations Information	SE-33
DOE O 224.1	CONTRACTOR PERFORMANCE-BASED BUSINESS MANAGEMENT PROCESS	ORO O 220 Chapter V	Appraisal of DOE Contractor Performance	FM-73

* Does not reference Changes.

DOE DIRECTIVE NUMBER*	DOE DIRECTIVE TITLE	ORO DIRECTIVE NUMBER AND CHAPTER*	ORO DIRECTIVE TITLE	DPI
DOE O 225.1A	ACCIDENT INVESTIGATIONS	ORO O 220 Chapter X (In Process)	Accident Investigations	SE-32
DOE O 231.1	ENVIRONMENT, SAFETY, AND HEALTH REPORTING	ORO O 230 Chapter II	Environment, Safety, and Health Reporting	SE-32
DOE O 232.1A	OCCURRENCE REPORTING AND PROCESSING OF OPERATIONS INFORMATION	ORO O 230 Chapter IV	Occurrence Reporting and Processing of Operation Information	SE-32
DOE O 241.1	SCIENTIFIC AND TECHNICAL INFORMATION MANAGEMENT	ORO O 240 Chapter I	Scientific and Technical Information Management	LM-11
DOE O 251.1A	DIRECTIVES SYSTEM	ORO O 250 Chapter II	Oak Ridge Directives System	AD-440
DOE O 322.1A	PAY AND LEAVE ADMINISTRATION AND HOURS OF DUTY	ORO O 320 Chapter IV	Pay Administration and Hours of Duty	AD-44
DOE O 322.1A	PAY AND LEAVE ADMINISTRATION AND HOURS OF DUTY	ORO O 320 Chapter V	Leave Administration	AD-442
DOE O 322.1A	PAY AND LEAVE ADMINISTRATION AND HOURS OF DUTY	ORO O 320 Chapter VI	Voluntary Leave Transfer Program	AD-442
DOE O 325.1	POSITION CLASSIFICATION	ORO O 320 Chapter IX	Position Classification	AD-442
DOE O 331.1A	EMPLOYEE PERFORMANCE MANAGEMENT SYSTEM	ORO O 330 Chapter I (In Process)	Departmental Performance Appraisal System	AD-44
DOE O 350.1	CONTRACTOR HUMAN RESOURCE MANAGEMENT PROGRAMS	ORO O 350 Chapter III	Federal Labor Standards	AD-441
DOE O 350.1	CONTRACTOR HUMAN RESOURCE MANAGEMENT PROGRAMS	ORO O 350 Chapter VI	Workplace Substance Abuse Programs at Oak Ridge Sites	AD-44
DOE O 360.1	TRAINING	ORO O 360 Chapter I	Training	AD-443
DOE O 413.1	MANAGEMENT CONTROL PROGRAM	ORO O 410 Chapter IV	Management Control Program	FM-73

* Does not reference Changes.

DOE DIRECTIVE NUMBER*	DOE DIRECTIVE TITLE	ORO DIRECTIVE NUMBER AND CHAPTER*	ORO DIRECTIVE TITLE	DPI
DOE O 414.1	QUALITY ASSURANCE	ORO O 410 Chapter III	Quality Assurance	SE-32
DOE O 420.1	FACILITY SAFETY	ORO O 420 Chapter I	Facility Safety	SE-32 SE-33
DOE O 420.2	SAFETY OF ACCELERATOR FACILITIES	ORO O 420 Chapter III	Safety of Accelerator Facilities	SE-32
DOE O 425.1A	STARTUP AND RESTART OF NUCLEAR FACILITIES	ORO O 420 Chapter IX	Startup and Restart of Nuclear Facilities	SE-33
DOE O 430.1A	LIFE-CYCLE ASSET MANAGEMENT	ORO O 430 Chapter I	Life Cycle Asset Management	UE-52
DOE O 430.2	IN-HOUSE ENERGY MANAGEMENT	ORO O 430 Chapter II	In-House Energy Management	UE-51
DOE O 440.1A	WORKER PROTECTION MANAGEMENT FOR DOE FEDERAL AND CONTRACTOR EMPLOYEES	ORO O 440 Chapter I (In Process)	Worker Protection Management for DOE Federal and Contractor Employees	SE-32
DOE O 440.2	AVIATION	ORO O 440 Chapter II	Aviation Safety	SE-32
DOE N 441.1	RADIOLOGICAL PROTECTION FOR DOE ACTIVITIES	ORO O 440 Chapter VI	Radiological Protection for DOE Activities	SE-32
DOE O 442.1	DEPARTMENT OF ENERGY EMPLOYEE CONCERNS PROGRAM	ORO O 440 Chapter V	Employee Concerns Management System	M-5
DOE P 450.3	AUTHORIZING USE OF THE NECESSARY AND SUFFICIENT PROCESS FOR STANDARDS-BASED ENVIRONMENT, SAFETY, AND HEALTH MANAGEMENT	ORO O 250 Chapter V	Development, Approval, and Maintenance of Work Smart Standards (WSS)	AD-440
DOE O 451.1A	NATIONAL ENVIRONMENTAL POLICY ACT COMPLIANCE PROGRAM	ORO O 450 Chapter II (In Process)	National Environmental Policy Act Compliance Program	SE-32
DOE O 460.1A	PACKAGING AND TRANSPORTATION SAFETY	ORO O 460 Chapter I	Packaging and Transportation Safety	SE-32

* Does not reference Changes.

DOE DIRECTIVE NUMBER*	DOE DIRECTIVE TITLE	ORO DIRECTIVE NUMBER AND CHAPTER*	ORO DIRECTIVE TITLE	DPI
DOE O 460.2	DEPARTMENTAL MATERIALS TRANSPORTATION AND PACKAGING MANAGEMENT	ORO O 460 Chapter II	Departmental Materials Transportation and Packaging Management	EM-92
DOE O 470.1	SAFEGUARDS AND SECURITY PROGRAM	ORO O 470 Chapter I	Safeguards and Security Program	AD-43
DOE O 471.1	IDENTIFICATION AND PROTECTION OF UNCLASSIFIED CONTROLLED NUCLEAR INFORMATION	ORO O 470 Chapter II	Identification and Protection of Unclassified Controlled Nuclear Information (UCNI)	AD-43
DOE O 471.2A	INFORMATION SECURITY PROGRAM	ORO N 471.2	TECHNICAL SURVEILLANCE COUNTERMEASURES (TSCM) PROGRAM - Use of Telephone Lineman-type Handsets or Items Similar in Purpose, Use or Effect on DOE-owned or Leased Property	AD-431
DOE O 471.2A	INFORMATION SECURITY PROGRAM	ORO O 470 Chapter III	Information Security Program	AD-43
DOE O 472.1B	PERSONNEL SECURITY ACTIVITIES	ORO O 470 Chapter VI	Personnel Security Activities	AD-432
DOE O 481.1	WORK FOR OTHERS (NON-DEPARTMENT OF ENERGY FUNDED WORK)	ORO O 480 Chapter II (In Process)	Non-Department of Energy Funded Work (Work for Others)	M-6
DOE O 534.1	ACCOUNTING	ORO O 530 Chapter III	Accounting	FM-71
DOE 1270.2B	SAFEGUARDS AGREEMENT WITH THE INTERNATIONAL ATOMIC ENERGY AGENCY	ORO O 140 Chapter II	Safeguards Agreement with the International Atomic Energy Agency (IAEA)	FM-73
DOE 1300.2A	DEPARTMENT OF ENERGY TECHNICAL STANDARDS PROGRAM	ORO O 250 Chapter III	Oak Ridge Operations Technical Standards Program	AD-440
DOE 1360.2B	UNCLASSIFIED COMPUTER SECURITY PROGRAM	ORO O 560 Chapter I	Unclassified Computer Security Program	AD-43
DOE 1500.2A	TRAVEL POLICY AND PROCEDURES	ORO O 550 Chapter I	Travel Policy and Procedures	FM-71
DOE 1500.4A	TRAVEL CHARGE CARD PROGRAM	ORO O 550 Chapter III	Travel Charge Card Program	FM-71

* Does not reference Changes.

DOE DIRECTIVE NUMBER*	DOE DIRECTIVE TITLE	ORO DIRECTIVE NUMBER AND CHAPTER*	ORO DIRECTIVE TITLE	DPI
DOE 2030.4B	REPORTING FRAUD, WASTE, AND ABUSE TO THE OFFICE OF INSPECTOR GENERAL	ORO O 220 Chapter I	Reporting Fraud, Waste, and Abuse to the Office of Inspector General	FM-73
DOE 2100.12A	PAYMENTS FOR SPECIAL BURDENS AND IN LIEU OF TAXES	ORO O 140 Chapter III	Payments for Special Burdens and in Lieu of Taxes	AD-42
DOE 2200.11	PROCESSING GARNISHMENT ORDERS FOR CHILD SUPPORT AND/OR ALIMONY	ORO O 530 Chapter II	Processing Garnishment Orders for Child Support and/or Alimony	FM-71
DOE 2200.2B	COLLECTION FROM CURRENT AND FORMER EMPLOYEES FOR INDEBTEDNESS TO THE UNITED STATES	ORO O 530 Chapter I	Collection from Current and Former Employees for Indebtedness to the United States	FM-71
DOE 2300.1B	AUDIT RESOLUTION AND FOLLOW UP	ORO O 220 Chapter VII	Audit Resolution and Followup	FM-73
DOE 2320.1C	COOPERATION WITH THE OFFICE OF INSPECTOR GENERAL	ORO O 220 Chapter II	Cooperation with the Office of Inspector General	FM-73
DOE 2320.2B	ESTABLISHMENT OF DEPARTMENTAL POSITION ON INSPECTOR GENERAL REPORTS	ORO O 220 Chapter III	Establishment of Departmental Position on Inspector General Reports	FM-73
DOE 2321.1B	AUDITING OF PROGRAMS AND OPERATIONS	ORO O 220 Chapter IX	Auditing of Programs and Operations	FM-731
DOE 2340.1C	COORDINATION OF GENERAL ACCOUNTING OFFICE ACTIVITIES	ORO O 220 Chapter IV	Coordination of General Accounting Office Activities	FM-73
DOE 3300.3	EMPLOYMENT	ORO O 320 Chapter I	Employment	AD-44
DOE 3304.1A	EMPLOYMENT OF EXPERTS AND CONSULTANTS	ORO O 320 Chapter III	Employment of Experts and Consultants	AD-442
DOE 3330.2	PRIORITY PLACEMENT AND CONSIDERATION	ORO O 320 Chapter VIII	Priority Placement and Consideration	AD-44
DOE 3335.1C	MERIT PROMOTION	ORO O 320 Chapter VII	Merit Promotion	AD-44

* Does not reference Changes.

DOE DIRECTIVE NUMBER*	DOE DIRECTIVE TITLE	ORO DIRECTIVE NUMBER AND CHAPTER*	ORO DIRECTIVE TITLE	DPI
DOE 3450.1B (Canceled by DOE O 331.1A except for the section that pertains to Senior Executive Service (SES) awards)	INCENTIVE AWARDS	ORO O 330 Chapter II	Incentive Awards	AD-44
DOE 3600.1B	TIME AND ATTENDANCE REPORTING	ORO O 530 Chapter IV	Time And Attendance Reporting	FM-71
DOE 3731.1	SUITABILITY, POSITION SENSITIVITY DESIGNATIONS, AND RELATED PERSONNEL MATTERS	ORO O 320 Chapter X	Suitability, Position Sensitivity Designations, and Related Personnel Matters	AD-442
DOE 3750.1	WORK FORCE DISCIPLINE	ORO O 330 Chapter III	Work Force Discipline	AD-44
DOE 3771.1	GRIEVANCE POLICY AND PROCEDURES	ORO O 340 Chapter II	Grievance Policy and Procedures	AD-442
DOE 3792.1A	EMPLOYEE ASSISTANCE PROGRAM	ORO O 340 Chapter III	Employee Assistance Program	AD-442
DOE 3792.3	DRUG-FREE FEDERAL WORKPLACE TESTING IMPLEMENTATION PROGRAM	ORO O 340 Chapter IV	Drug-Free Federal Workplace Testing Implementation Program	AD-442
DOE 4300.2B (Canceled By DOE O 481.1)	WORK FOR OTHERS (NON-DEPARTMENT OF ENERGY FUNDED WORK)	ORIG 4300.2B (To Be Canceled By ORO O 480, Chapter II)	NON-DEPARTMENT OF ENERGY FUNDED WORK (WORK FOR OTHERS)	ER-10
DOE 5400.1	GENERAL ENVIRONMENTAL PROTECTION PROGRAM	ORO O 450 Chapter I	General Environmental Protection Program	SE-32
DOE 5400.5	RADIOLOGICAL PROTECTION OF THE PUBLIC AND THE ENVIRONMENT	ORO O 440 Chapter IV	Radiation Protection of the Public and the Environment	SE-32

* Does not reference Changes.

DOE DIRECTIVE NUMBER*	DOE DIRECTIVE TITLE	ORO DIRECTIVE NUMBER AND CHAPTER*	ORO DIRECTIVE TITLE	DPI
DOE 5480.4	ENVIRONMENTAL PROTECTION, SAFETY, AND HEALTH PROTECTION STANDARDS	ORO O 440 Chapter III	Environmental Protection, Safety, and Health Protection Standards	SE-32
DOE 5480.8A (Canceled By DOE O 440.1A)	CONTRACTOR OCCUPATIONAL MEDICAL PROGRAM	ORIG 5480.8A (To Be Canceled By ORO O 440, Chapter I)	CONTRACTOR OCCUPATIONAL MEDICAL PROGRAM	SE-33
DOE 5480.9 (Canceled By DOE O 440.1A)	CONSTRUCTION PROJECT SAFETY AND HEALTH	ORIG 5480.9A (To Be Canceled By ORO O 440, Chapter I)	CONSTRUCTION SAFETY AND HEALTH PROGRAM	SE-33
DOE 5480.10 (Canceled By DOE O 440.1A)	CONTRACTOR INDUSTRIAL HYGIENE PROGRAM	ORIG 5480.10A (To Be Canceled By ORO O 440, Chapter I)	CONTRACTOR INDUSTRIAL HYGIENE PROGRAM	SE-33
DOE 5480.19	CONDUCT OF OPERATIONS REQUIREMENTS FOR DOE FACILITIES	ORO O 420 Chapter IV	Conduct of Operations Requirements for DOE Facilities	SE-33
DOE 5480.20A	PERSONNEL SELECTION, QUALIFICATION AND TRAINING REQUIREMENTS FOR DOE NUCLEAR FACILITIES	ORO O 360 Chapter II	Personnel Selection, Qualification, and Training Requirements for DOE Nuclear Facilities	AD-443
DOE 5480.21	UNREVIEWED SAFETY QUESTIONS	ORO O 420 Chapter VIII	Unreviewed Safety Questions	SE-33
DOE 5480.22	TECHNICAL SAFETY REQUIREMENTS	ORO O 420 Chapter VII	Technical Safety Requirements	SE-33
DOE 5480.23	NUCLEAR SAFETY ANALYSIS REPORTS	ORO O 420 Chapter VI	Nuclear Safety Analysis Reports	SE-33
DOE 5480.30	NUCLEAR REACTOR SAFETY DESIGN CRITERIA	ORO O 430 Chapter III	Nuclear Reactor Safety Design Criteria	SE-33
DOE 5481.1B (Partially Canceled "for nuclear facilities" Only By DOE 5480.23; then Completely Canceled By DOE N 251.4)	SAFETY ANALYSIS AND REVIEW SYSTEM	ORO O 420 Chapter II	Safety Analysis and Review System	SE-33

* Does not reference Changes.

DOE DIRECTIVE NUMBER*	DOE DIRECTIVE TITLE	ORO DIRECTIVE NUMBER AND CHAPTER*	ORO DIRECTIVE TITLE	DPI
DOE 5483.1A (Canceled By DOE O 440.1A)	OCCUPATIONAL SAFETY AND HEALTH PROGRAM FOR DOE CONTRACTOR EMPLOYEES AT GOVERNMENT-OWNED CONTRACTOR-OPERATED FACILITIES	ORIG 5483.1B (To Be Canceled By ORO O 440, Chapter I)	OCCUPATIONAL SAFETY AND HEALTH PROGRAM FOR GOVERNMENT-OWNED CONTRACTOR-OPERATED FACILITIES	SE-33
DOE 5530.1A	ACCIDENT RESPONSE GROUP	ORO O 150 Chapter II	Accident Response Group (ARG)	SE-34
DOE 5530.2	NUCLEAR EMERGENCY SEARCH TEAM	ORO O 150 Chapter III	Nuclear Emergency Search Team (NEST)	SE-34
DOE 5530.3	RADIOLOGICAL ASSISTANCE PROGRAM	ORO O 150 Chapter IV	Radiological Assistance Program (RAP)	SE-34
DOE 5530.4	AERIAL MEASURING SYSTEM	ORO O 150 Chapter V	Aerial Measuring System (AMS)	SE-34
DOE 5530.5	FEDERAL RADIOLOGICAL MONITORING AND ASSESSMENT CENTER	ORO O 150 Chapter VI	Federal Radiological Monitoring and Assessment Center (FRMAC)	SE-34
DOE 5610.2	CONTROL OF WEAPON DATA	ORO O 470 Chapter IV	Control of Weapon Data	AD-43
DOE 5610.12	PACKAGING AND OFFSITE TRANSPORTATION OF NUCLEAR COMPONENTS, AND SPECIAL ASSEMBLIES ASSOCIATED WITH THE NUCLEAR EXPLOSIVES AND WEAPON SAFETY PROGRAM	ORO O 460 Chapter III	Packaging and Offsite Transportation of Nuclear Components and Special Assemblies Associated with the Nuclear Explosive and Weapon Safety Program	SE-32
DOE 5632.1C	PROTECTION AND CONTROL OF SAFEGUARDS AND SECURITY INTERESTS	ORO O 470 Chapter VII	Protection and Control of Safeguards and Security Interests	AD-43
DOE 5632.7A	PROTECTIVE FORCE PROGRAM	ORO O 470 Chapter VIII	Protective Force Program	AD-43
DOE 5633.3B	CONTROL AND ACCOUNTABILITY OF NUCLEAR MATERIALS	ORO O 470 Chapter IX	Control and Accountability of Nuclear Materials	FM-73

* Does not reference Changes.

DOE DIRECTIVE NUMBER*	DOE DIRECTIVE TITLE	ORO DIRECTIVE NUMBER AND CHAPTER*	ORO DIRECTIVE TITLE	DPI
DOE 5639.8A	SECURITY OF FOREIGN INTELLIGENCE INFORMATION AND SENSITIVE COMPARTMENTED INFORMATION FACILITIES	ORO O 470 Chapter XI	Security of Foreign Intelligence Information and Sensitive Compartmented Information Facilities	AD-43
DOE 5660.1B	MANAGEMENT OF NUCLEAR MATERIALS	ORO O 410 Chapter II	Management of Nuclear Materials	UE-53
DOE 5670.3	COUNTERINTELLIGENCE PROGRAM	ORO O 470 Chapter XII	Counterintelligence (CI) Program	AD-43
DOE 5700.7C (Canceled By DOE O 412.1)	WORK AUTHORIZATION SYSTEM	ORO O 410 Chapter I	Work Authorization System	FM-72
DOE 5820.2A	RADIOACTIVE WASTE MANAGEMENT	ORO O 430 Chapter IV	Radioactive Waste Management	EM-92

* Does not reference Changes.

ORO DIRECTIVE NUMBER STRUCTURE

New ORO Directive Number By Chapter	Related DOE Directive	Previous OR/ORIG/ORO Directive	ORO Chapter Title (and/or Former OR/ORIG/ORO Title)
110 ORGANIZATION AND STRUCTURE			
Chapter I	---	ORIG 1100.X1B	Organization and Functions - ORO
Manual	---	---	Oak Ridge Operations Organization Manual
120 PLANNING - NONE			
130 BUDGET			
Chapter I	130.1	---	Budget Formulation
Chapter II	137.1	ORO O 5500.6	Shutdown of Departmental Operations Upon Failure by Congress to Enact Appropriations
140 EXTERNAL RELATIONSHIPS			
Chapter I	---	---	Reserved
Chapter II	1270.2B	ORIG 1270.2B	Safeguards Agreement with the International Atomic Energy Agency (IAEA)
Chapter III	2100.12A	ORO O 2100.12A	Payments For Special Burdens and in Lieu of Taxes
150 EMERGENCY MANAGEMENT AND PLANNING			
Chapter I	151.1	ORIG 5500.8 ORIG 5500.1A ORIG 5500.2A ORIG 5500.3B ORIG 5500.4B ORIG 5500.7A ORIG 5500.9	Comprehensive Emergency Management System Energy Emergency Planning and Management Emergency Management System Emergency Categories, Classes, and Notification/Reporting Requirements Planning and Preparedness for Operational Emergencies Public Affairs and Planning Requirements for Emergencies Emergency Operating Records Protection Program Emergency Planning, Preparedness, and Response to Continuity of Government (COG) Emergencies

New ORO Directive Number By Chapter	Related DOE Directive	Previous OR/ORIG/ORO Directive	ORO Chapter Title (and/or Former OR/ORIG/ORO Title)
		ORIG 5500.10A ORIG N 5630.3	Emergency Readiness Assurance Program Protection of Departmental Facilities Against Radiological and Toxicological Sabotage
Chapter II	5530.1A	ORIG 5530.1A	Accident Response Group
Chapter III	5530.2	ORIG 5530.2	Nuclear Emergency Search Team
Chapter IV	5530.3	ORIG 5530.3	Radiological Assistance Program
Chapter V	5530.4	ORIG 5530.4	Aerial Measuring System
Chapter VI	5530.5	ORIG 5530.5	Federal Radiological Monitoring and Assessment Center

210 PERFORMANCE MEASURES AND ANALYSIS

Chapter I	210.1		Performance Indicators and Analysis of Operations Information
		ORIG 5480.26A	Trending and Analysis of Operations Information Using Performance Indicators

220 ASSESSMENTS

Chapter I	2030.4B	ORIG 2030.4A	Reporting Fraud, Waste, and Abuse to the Office of Inspector General
Chapter II	2320.1C	OR 2320.1B	Cooperation With the Office of Inspector General
Chapter III	2320.2B	ORIG 2320.2A	Establishment of Departmental Position on Inspector General Reports
Chapter IV	2340.1C	ORIG 2340.1C	Coordination of General Accounting Office Activities
Chapter V	224.1	OR 13XX.1C	Appraisal of DOE Contractor Performance
Chapter VI	---	---	Reserved
Chapter VII	2300.1B	ORIG 2300.1B	Audit Resolution and Followup
Chapter VIII	---	ORIG 5482.1D ORIG 1300.X1A- Ch. 7 of Att. B	Environment, Safety, Health and Quality Assessment Program ORO Standards Management Program

New ORO Directive Number By Chapter	Related DOE Directive	Previous OR/ORIG/ORO Directive	ORO Chapter Title (and/or Former OR/ORIG/ORO Title)
Chapter IX	2321.1B	OR 2321.1A	Auditing of Programs and Operations
Chapter X (in process)	225.1A	---	Accident Investigations
M220	---	ORO O 220, Chapter V, Att. 1	Oak Ridge Operations Appraisal Manual
230 REPORTING			
Chapter I	---	ORIG 5480.1F	Environment, Safety, and Health Program for ORO
Chapter II	231.1	ORIG N 5484.1A	Environment, Safety and Health Reporting
Chapter III	---	ORIG 5400.4A	Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA) Requirements
Chapter IV	232.1A	ORIG N 5000.3C	Occurrence Reporting and Processing of Operations Information
240 INFORMATION MANAGEMENT			
Chapter I	241.1	ORIG 1430.1C	Scientific and Technical Information Management
250 STANDARDIZATION			
Chapter I	---	ORIG 1300.X1A- Att. A; and Ch. 1 & 2 of Att. B	ORO Standards Management Program Overview ORO Standards Management Program
Chapter II	251.1A	ORO N 251.1 ORO M 251.1-1	Oak Ridge Directives System
Chapter III	1300.2A	ORIG 1300.2A	Oak Ridge Operations Technical Standards Program
Chapter IV	---	ORIG 1300.X1A- Ch. 3 of Att. B	Contract Directives Appendix ORO Standards Management Program
Chapter V	P 450.3	ORIG 1300.X1A- Ch. 4 of Att. B	Development, Approval, and Maintenance of Work Smart Standards Sets ORO Standards Management Program

New ORO Directive Number By Chapter	Related DOE Directive	Previous OR/ORIG/ORO Directive	ORO Chapter Title (and/or Former OR/ORIG/ORO Title)
Chapter VI	---	ORIG 1300.X1A- Ch. 5, 8 & 9 of Att. B	Implementation and Corrective Action Plans ORO Standards Management Program
Chapter VII	---	ORIG 1300.X1A- Ch. 6 of Att. B	Maintenance of Standards/Requirements Identification Documents ORO Standards Management Program

310 HUMAN RESOURCES PLANNING AND MANAGEMENT - NONE

320 FEDERAL EMPLOYMENT

Chapter I	3300.3	OR 3300.1A OR 3000.1 OR 3340.1 OR 3351.1A OR 3315.1	Employment Assignment of Departmental Personnel Outside the Department Administration of General Personnel Authorities Part-time Career Employment Program Reduction in Force Probationary Period For Managers and Supervisors
Chapter II	---	OR 3296.1A	Processing Personnel Actions
Chapter III	3304.1A	OR 3304.1	Employment of Experts and Consultants
Chapter IV	322.1A	OR 3550.1B	Pay Administration and Hours of Duty
Chapter V	322.1A	OR 3630.1A	Leave Administration
Chapter VI	322.1A	ORIG 3630.2	Voluntary Leave Transfer Program
Chapter VII	3335.1C	OR 3335.1A	Merit Promotion
Chapter VIII	3330.2	OR 3330.1	Priority Placement & Consideration Repromotion Consideration For Employees Entitled to Grade or Pay Retention
Chapter IX	325.1	OR 3510.1 OR 3511.1A	Position Classification Position Management Position Classification
Chapter X	3731.1	ORIG 3731.1	Suitability, Position Sensitivity Designations, and Related Personnel Matters

New ORO Directive Number By Chapter	Related DOE Directive	Previous OR/ORIG/ORO Directive	ORO Chapter Title (and/or Former OR/ORIG/ORO Title)
330 FEDERAL EMPLOYEE PERFORMANCE AND RECOGNITION			
Chapter I (pending)	331.1	OR 3430.3A	Departmental Performance Appraisal System Performance Appraisal
Chapter II	3450.1B	ORIG 3450.1C ORIG N 3450.31	Incentive Awards Incentive Awards Timeoff Awards
Chapter III	3750.1	ORIG 3750.1A	Work Force Discipline
340 FEDERAL EMPLOYEE WELL-BEING AND SATISFACTION			
Chapter I	---	ORIG 3610.X1B	Alternative Work Schedule Program
Chapter II	3771.1	OR 3771.1	Grievance Policy and Procedures
Chapter III	3792.1A	OR 3792.1	Employee Assistance Program
Chapter IV	3792.3	OR 3792.3	Drug-Free Workplace Testing Implementation Program
350 CONTRACTOR HUMAN RESOURCE PROGRAMS			
Chapter I	---		Reserved
Chapter II	---		Reserved
Chapter III	350.1	ORIG 3220.6	Federal Labor Standards
Chapter IV	---		Reserved
Chapter V	---		Reserved
Chapter VI	350.1	ORIG 3792.X9	Workplace Substance Abuse Programs at Oak Ridge Sites
360 EMPLOYEE EDUCATION AND TRAINING			
Chapter I	360.1	ORIG 3410.1B	Training
Chapter II	5480.20A	ORIG 5480.20C	Personnel Selection, Qualification, and Training Requirements for DOE Nuclear Facilities

New ORO Directive Number By Chapter	Related DOE Directive	Previous OR/ORIG/ORO Directive	ORO Chapter Title (and/or Former OR/ORIG/ORO Title)
410 MANAGEMENT			
Chapter I	5700.7C	ORIG 5700.7B	Work Authorization System
Chapter II	5660.1B	ORIG 5660.1A	Management of Nuclear Materials
Chapter III	414.1	ORIG 5700.6D	Quality Assurance
Chapter IV	413.1	OR 1000.3A	Management Control Program Internal Control Systems
420 FACILITY AUTHORIZATION			
Chapter I	420.1	ORIG 5480.7B ORIG 5480.28B ORIG N 5480.24 ORIG 5480.24	Facility Safety Fire Protection Natural Phenomena Hazards Mitigation Nuclear Criticality Safety Nuclear Criticality Safety
Chapter II	5481.1B	ORIG 5481.1C	Safety Analysis and Review System
Chapter III	420.2	ORIG 5480.25A	Safety of Accelerator Facilities
Chapter IV	5480.19	ORIG N 5480.19B	Conduct of Operations Requirements for DOE Facilities
Chapter V	- - -		Delegations of Approval Authority for DOE 5480.21, 5480.22, 5480.23 and 5481.1B
Chapter VI	5480.23	ORIG 5480.23A	Nuclear Safety Analysis Reports
Chapter VII	5480.22	ORIG 5480.22B	Technical Safety Requirements
Chapter VIII	5480.21	ORIG 5480.21A	Unreviewed Safety Questions
Chapter IX	425.1A	ORIG N 5480.31B	Startup and Restart of Nuclear Facilities
Chapter X	- - -	OR 5480.6	Safety of Department of Energy-Owned Reactors
430 LIFE CYCLE FACILITY OPERATIONS			
Chapter I	430.1A	OR 4000.1B ORIG 4700.1	Life Cycle Asset Management Government-Owned Property Management Administration (Off-site Contractors) Project Management System

New ORO Directive Number By Chapter	Related DOE Directive	Previous OR/ORIG/ORO Directive	ORO Chapter Title (and/or Former OR/ORIG/ORO Title)
		ORIG 4700.3 ORIG 4320.2 ORIG 4330.4C ORIG 5700.2D ORIG 4320.1A ORIG N 6430.1B	General Plant Projects Capital Asset Management Process (CAMP) Maintenance Management Program Cost Estimating Analysis and Standardization Site Development Planning General Design Criteria
Chapter II	430.2	ORIG 4330.2D	In-house Energy Management
Chapter III	5480.30	ORIG 5480.30	Nuclear Reactor Safety Design Criteria
Chapter IV	5480.2A	ORIG 5820.2B	Radioactive Waste Management
440 WORKER PROTECTION			
Chapter I (in process)	440.1A	ORIG 3790.X2 ORIG 5480.8A ORIG 5480.9A ORIG 5480.10A ORIG 5483.1B	Worker Protection Management for DOE Federal and Contractor Employees DOE ORO Federal Employee Occupational Safety and Health Confined Space Entry Contractor Occupational Medical Program Construction Safety and Health Program Contractor Industrial Hygiene Program Occupational Safety and Health Program For Government-Owned Contractor-Operated Facilities
Chapter II	440.2	ORIG 5480.13A	Aviation Safety
Chapter III	5480.4	ORIG 5480.4B	Environmental Protection, S&H Protection Standards
Chapter IV	5400.5	ORIG N 5400.5C	Radiation Protection of the Public and the Environment
Chapter V	442.1	ORIG N 5480.29	Employee Concerns Management System
Chapter VI	N 441.1	ORIG 5480.11C ORIG N 5480.15C	Radiological Protection for DOE Activities Radiation Protection for Occupational Workers DOE Laboratory Accreditation Program for Personnel Dosimetry
450 PROTECTION OF THE PUBLIC AND ENVIRONMENT			
Chapter I	5400.1	ORIG 5400.1E	General Environmental Protection Program

New ORO Directive Number By Chapter	Related DOE Directive	Previous OR/ORIG/ORO Directive	ORO Chapter Title (and/or Former OR/ORIG/ORO Title)
Chapter II (In process)	451.1A	ORIG N 5440.1C	National Environmental Policy Act Compliance Program
Chapter III	- - -	ORIG 5477.X1	Cultural Resources Management Program
460 PACKAGING AND TRANSPORTATION			
Chapter I	460.1A	ORIG N 5480.3B	Packaging and Transportation Safety Safety Requirements For the Pkg & Transp. of Hazardous Materials, Hazardous Substances, and Hazardous Wastes
Chapter II	460.2	ORIG 1540.1C ORIG 1540.2A ORIG 1540.3	Departmental Materials Transportation & Packaging Management Materials Transportation and Traffic Management Hazardous Material Pkg. & Transport - Administrative Procedures Base Technology for Radioactive Material Transportation Packaging System
Chapter III	5610.12	ORIG N 5610.12	Packaging and Off-site Transportation of Nuclear Components and Special Assemblies Associated With the Nuclear Explosive and Weapons Safety Program
470 SAFEGUARDS AND SECURITY			
Chapter I	470.1	ORIG 5630.11A ORIG 5630.13A ORIG 5630.14 ORIG 5630.15 ORIG 5630.16 ORIG 5630.17 ORIG 5631.1B ORIG 5631.4A OR 5631.5 ORIG 5634.1A	Safeguards and Security Program Safeguards and Security Program Master Safeguards and Security Agreements Safeguards and Security Program Planning Safeguards and Security Training Program Safeguards and Security Acceptance and Validation Testing Program Safeguards and Security (S&S) Standardization Program Security Education Briefing and Awareness Program Control of Classified Visits Violation of Law, Losses, and Incidents of Security Concern Facility Approvals, Security Surveys, and Nuclear Materials

New ORO Directive Number By Chapter	Related DOE Directive	Previous OR/ORIG/ORO Directive	ORO Chapter Title (and/or Former OR/ORIG/ORO Title)
		ORIG 5639.X10	Interim DOE Oak Ridge Operations Office (ORO) Foreign Ownership, Control, or Influence (FOCI) Procedures
Chapter II	471.1	OR 5635.4	Identification and Protection of Unclassified Controlled Nuclear Information
		ORIG 5650.3	Protection of Unclassified Controlled Nuclear Information
			Identification of Unclassified Controlled Nuclear Information
Chapter III	471.2A	ORIG 5639.1	Information Security Program
		ORIG 5639.7	Information Security Program
			Operations Security Program
Chapter IV	5610.2	OR 5610.2	Control of Weapon Data
Chapter V	---		Reserved
Chapter VI	472.1B	ORIG 5631.2C	Personnel Security Activities
		ORIG 5631.6A	Personnel Security Program
			Personnel Security Assurance Program
Chapter VII	5632.1C	ORIG 5632.1C	Protection and Control of Safeguards and Security Interests
Chapter VIII	5632.7A	ORIG 5632.7A	Protective Force Program
Chapter IX	5633.3B	ORIG 5633.3C	Control and Accountability of Nuclear Materials
Chapter X	---		Reserved
Chapter XI	5639.8A	OR 5670.2	Security of Foreign Intelligence Information and Sensitive Compartmented Information Facilities
Chapter XII	5670.3	ORIG 5670.3	Counterintelligence (CI) Program
*ORO N 471.2	471.2A		Technical Surveillance Countermeasures (TCSM) Program

* This ORO Notice will remain in place until 04/2000.

480 WORK FOR OTHERS AND TECHNOLOGY TRANSFER

Chapter I	---	OR 5800.1	Research and Development Laboratory Technology Transfer Program
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New ORO Directive Number By Chapter	Related DOE Directive	Previous OR/ORIG/ORO Directive	ORO Chapter Title (and/or Former OR/ORIG/ORO Title)
Chapter II (pending)	481.1	ORIG 4300.2B	Non-Department of Energy Funded Work (Work For Others)
510 LEGAL - NONE			
520 FINANCE - NONE			
530 ACCOUNTING			
Chapter I	2200.2B	ORIG 2200.2C	Collection From Current and Former Employees For Indebtedness to the United States
Chapter II	2200.11	ORO O 2200.11A	Processing Garnishment Orders for Child Support and/or Alimony
Chapter III	534.1	OR 2100.10A OR 2200.4A ORIG 2200.6 OR 2200.10A	Accounting Financial Policy and Procedures for Reimbursable Work Accounting Overview Financial Accounting Accounts, Codes, and Illustrative Entries
Chapter IV	3600.1B	ORIG 3600.1B	Time and Attendance Reporting
540 PROCUREMENT AND GRANTS MANAGEMENT			
Chapter I	---		Reserved
Chapter II	---	OR 4210.7A	Indirect Cost Rate Responsibilities For Commercial Organizations
550 TRAVEL AND TRANSPORTATION			
Chapter I	1500.2A	OR 1500.2	Travel Policy and Procedures
Chapter II	---		Reserved
Chapter III	1500.4A	OR 1500.4	Travel Charge Card Program
560 TELECOMMUNICATIONS AND DATA SYSTEMS			
Chapter I	1360.2B	ORIG 1360.2A	Unclassified Computer Security Program

New ORO Directive Number By Chapter	Related DOE Directive	Previous OR/ORIG/ORO Directive	ORO Chapter Title (and/or Former OR/ORIG/ORO Title)
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570 ADMINISTRATIVE SERVICES - NONE

580 PROPERTY MANAGEMENT - NONE