

DIRECTIVES CONTROL FORM - ORO FINAL DIRECTIVE

PART A (To be completed by the Division of Primary Interest (DPI))

1. **NUMBER AND TITLE OF DIRECTIVE:** **ORO O 350, Revision 3, CONTRACTOR HUMAN RESOURCE PROGRAM**

2. **PURPOSE OF TRANSMITTAL:** New Directive Revised Directive

3. **THIS DOCUMENT MAY AFFECT THE WORK PERFORMED BY THE FOLLOWING CONTRACTORS:** (Check appropriate boxes)

No (all contractors)

Yes If yes, whom? Bechtel Jacobs Co. BWXT Y-12 ORAU UT-Battelle SURA

Other contractors (list by type)

SEE INDIVIDUAL CHAPTERS.

Many ORO contractors have approved S/RIDs or WSS sets that may affect applicability of contractor requirements from this directive. Applicability of contractor requirements must take into account the approved standards set for each particular contract.

4. **SIGNIFICANT PROVISIONS:** Are there any significant changes or impact?

No Yes If yes, describe: This revised ORO Order transmits the cancellation of Chapter VI, Change 1, of the 350 series, by ORO N 251.X18, dated 07/30/2002.

5. **CONTACT POINT:** SEE INDIVIDUAL CHAPTERS

Name	Organization	Telephone
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PART B (To be completed by the Directives Management Group (DMG)):

6. **FILING INSTRUCTIONS:**

<u>Remove</u>	<u>Dated</u>	<u>Insert</u>	<u>Dated</u>
ORO Control Form	07/23/1999	ORO Control Form	07/30/2002
ORO O 350, Revision 2, Pages 1 and i	07/23/1999	ORO O 350, Revision 3, Pages 1 and i	07/30/2002

ORO Directives are available on the ORO Directives Management Home Page at http://www.ornl.gov/doe_oro_dmg/oro_dir.htm. The ORO Directives will no longer be mailed in printed copy unless you do not have Internet capabilities.

7. **APPROVED FOR DISTRIBUTION IN ACCORDANCE WITH THE OFFICIAL DIRECTIVES DISTRIBUTION LIST:**

Original Signed By
Wayne H. Albaugh 07/30/2002
Signature: DMG Team Leader, AD-440 Date

INSTRUCTIONS TO ADDRESSEES: THIS FORM IS TO BE FILED WITH THE DIRECTIVE AND RETAINED

Rev. 01/30/2002

U.S. Department of Energy

Oak Ridge Operations

ORDER

ORO O 350
Rev. 3

DATE: 07/30/2002

SUBJECT: CONTRACTOR HUMAN RESOURCE PROGRAMS

1. PURPOSE. This Order provides detailed requirements for Oak Ridge Operations (ORO) activities under Series 350, Contractor Human Resource Programs, by assigning responsibility and accountability and providing administrative and/or contractual guidance to ORO and its contractors.
2. SIGNIFICANT CHANGES. This Order incorporates as chapters in the 350 Series the current Oak Ridge ORO directives identified in paragraph 3 below.
3. SUMMARY.
 - a. This revision to ORO Order 350 transmits the cancellation of the following chapter.
 - (1) Chapter VI, Change 1, WORKPLACE SUBSTANCE ABUSE PROGRAMS AT OAK RIDGE SITES, dated September 30, 1998 (canceled by ORO N 251.X18).
 - b. The following chapter, previously issued, remains in effect.
 - (1) Chapter III, Change 2, FEDERAL LABOR STANDARDS, dated April 15, 2002.

For information on applicability and assignment of responsibility, refer to these individual chapters.
4. CONTRACTOR REQUIREMENTS DOCUMENT. For contractor requirements, refer to the attachments to the chapters listed in paragraph 3 above.

Original Signed By

Wayne H. Albaugh, Team Leader
Directives Management Group

DISTRIBUTION: DMG DISTRIBUTION LISTS

INITIATED BY: (SEE INDIVIDUAL CHAPTERS)

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CHAPTER I - RESERVED.

CHAPTER II - RESERVED.

CHAPTER III - FEDERAL LABOR STANDARDS (correlates to DOE O 350.1, Chapter II)

CHAPTER IV - RESERVED.

CHAPTER V - RESERVED.

CHAPTER VI - RESERVED.