

# DIRECTIVES CONTROL FORM - ORO O FINAL DIRECTIVE

**PART A** (To be completed by the Division of Primary Interest (DPI))

1. **NUMBER AND TITLE OF DIRECTIVE:** ORO O 530, Rev. 2, ACCOUNTING
2. **PURPOSE OF TRANSMITTAL:**  New Directive  Revised Directive  Page Change
3. **THIS DOCUMENT MAY AFFECT THE WORK PERFORMED BY THE FOLLOWING CONTRACTORS:** (Check appropriate boxes)
- No (all contractors)
- Yes If yes, whom?  LMES  LMER  ORAU  SURA
- Bechtel Jacobs Company
- Other contractors (list by type)

## SEE INDIVIDUAL CHAPTERS

*Many ORO contractors have approved S/RIDs or WSS sets that may affect applicability of contractor requirements from this directive. Applicability of contractor requirements must take into account the approved standards set for each particular contract.*

4. **SIGNIFICANT PROVISIONS:** Are there any significant changes or impact?
- No  Yes If yes, describe: This revision transmits ORO O 530, Chapter I, Chg. 2; Chapter II, Chg. 1; Chapter III, Chg. 1; and Chapter IV, Chg. 1.
5. **CONTACT POINT:** SEE INDIVIDUAL CHAPTERS
- | Name | Organization | Telephone |
|------|--------------|-----------|
|------|--------------|-----------|

**PART B** (To be completed by the Directives Management Group (DMG)):

6. **FILING INSTRUCTIONS:**
- | <u>Remove</u>                       | <u>Dated</u> | <u>Insert</u>   | <u>Dated</u>             |
|-------------------------------------|--------------|---|--------------------------|
| ORO O 530, Rev. 1<br>Pages i and ii | 07/15/1996   | ORO O Control Form<br>ORO O 530, Rev. 2<br>Pages i and ii | 03/04/1999<br>03/04/1999 |

*ORO Orders are available on the ORO Directives Management Home Page  
[[http://www.ornl.gov/doe\\_oro\\_dmg/orchklst.htm](http://www.ornl.gov/doe_oro_dmg/orchklst.htm)] within 5-10 working days after receipt of this Control Form.  
The ORO Orders will no longer be mailed in printed copy unless you do not have Internet capabilities.*

7. **APPROVED FOR DISTRIBUTION IN ACCORDANCE WITH THE OFFICIAL DIRECTIVES DISTRIBUTION LIST:**

*Original signed by*

Jennifer H. Cusick, AD-440  
Signature Management Analyst, AD-440

03/04/1999  
Date

**INSTRUCTIONS TO ADDRESSEES: THIS FORM IS TO BE FILED WITH THE DIRECTIVE AND RETAINED**  
Rev. 08/04/1998

# U.S. Department of Energy

Oak Ridge Operations

## ORDER

ORO O 530  
Rev. 2

DATE: 03/04/1999

### SUBJECT: ACCOUNTING

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1. PURPOSE. This Order provides detailed requirements for Oak Ridge Operations (ORO) activities under Series 530, Accounting, by assigning responsibility and accountability and providing administrative and/or contractual guidance to ORO and its contractors.
2. SIGNIFICANT CHANGES. This Order incorporates as Chapters in the 530 Series the current Oak Ridge Orders identified in paragraph 3 below.
3. SUMMARY.

This revision to ORO Order 530 transmits the following:

- a. Chapter I, Chg. 2, COLLECTION FROM CURRENT AND FORMER EMPLOYEES FOR INDEBTEDNESS TO THE UNITED STATES, dated March 4, 1999, which cancels and replaces ORO O 530, Chapter I, Chg. 1, same title, dated September 30, 1998. (Chapter 1, Change 1, which was a sunset review change, canceled and replaced Chapter I, same title, dated June 18, 1996).
- b. Chapter II, Chg. 1, PROCESSING GARNISHMENT ORDERS FOR CHILD SUPPORT AND/OR ALIMONY, dated August 10, 1998, which cancels and replaces ORO O 530, Chapter II, same title, dated June 18, 1996. (This is a sunset review change.)
- c. Chapter III, Chg. 1, ACCOUNTING, dated September 2, 1998, which cancels and replaces ORO O 530, Chapter III, same title, dated June 18, 1996. (This is a sunset review change.)
- d. Chapter IV, Chg. 1, TIME AND ATTENDANCE REPORTING, dated December 4, 1998, which cancels and replaces ORO O 530, Chapter IV, same title, dated July 15, 1998. (This is a sunset review change.)

For information on applicability and assignment of responsibility, refer to these individual chapters.

4. CONTRACTOR REQUIREMENTS DOCUMENT. For contractor requirements, refer to the attachments to the Chapters listed in paragraph 3 above.

*Original signed by*

Daniel H. Wilken  
Assistant Manager  
for Administration

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