

DOE/ORO CONTROL FORM - DOE FINAL DIRECTIVE

PART A (To be completed by the **DIRECTIVES MANAGEMENT GROUP, AD-440**):

TO: **DIRECTOR, DIVISION OF PRIMARY INTEREST:** P. S. Garcia, Director, Office of Safeguards and Security, OS-20

NUMBER, TITLE, AND DATE OF DIRECTIVE: **DOE M 471.2-3A, SPECIAL ACCESS PROGRAM POLICIES, RESPONSIBILITIES, AND PROCEDURES, of 07/11/2002**

The attached directive, which is within your area of functional responsibility, is forwarded for review and necessary action. Complete Part B and forward this form to AD-440 by 05/14/2003.

PART B (To be completed by the **DIVISION OF PRIMARY INTEREST (DPI)**):

1. **THIS DOCUMENT MAY AFFECT THE WORK PERFORMED BY THE FOLLOWING CONTRACTORS:**
(Check Appropriate Boxes)

No (all contractors)

Yes If yes, whom? Bechtel Jacobs Co. ORAU UT-Battelle

Other contractors (list by type) WSI-OR All contractors requiring initiation of or access to a SAP.

Many ORO Contractors have approved S/RIDs or WSS sets that may affect applicability of contractor requirements from this directive. Applicability of contractor requirements must take into account the approved standards set for each particular contract.

2. **IMPLEMENTATION:** Does the directive contain special implementation requirements and/or dates?

No Yes If yes, describe:

Manual contains specific procedures for participation in a SAP.

3. **SIGNIFICANT PROVISIONS:** Are there any significant changes or impact? No Yes If yes, describe.

This Manual is not available on-line Directives' Portal because it is "OFFICIAL USE ONLY." A copy can be obtained by contacting the Office of the Director, Office of Security, at 202-586-6775. However, the intent of HQ is to restrict distribution of the document to those who can validate a strict "need-to-know," therefore caution is suggested.

4. **OAK RIDGE OPERATIONS OFFICE DIRECTIVE:** Is a new ORO Directive or revision required? Yes No

If yes, target date for submission of Draft ORO Directive to AD-440 is _____.

5. **IDENTIFY CONTACT POINT:** Linda B. Jennings 576-0988
Name Telephone

6. **APPROVED BY DIRECTOR:** Original Signed By George W. Blanchard for
P. S. Garcia, Dir., OS-20 07/16/2003 576-1858
Signature Date Telephone

7. **DOE Directives are available on the Internet at <http://www.directives.doe.gov/>. Directives will no longer be mailed in printed copy unless you do not have Internet capabilities.**

PART C (To be completed by the **DIRECTIVES MANAGEMENT GROUP (DMG)**):

APPROVED FOR DISTRIBUTION IN ACCORDANCE WITH OFFICIAL DIRECTIVE DISTRIBUTION LIST:

Original Signed By
Jennifer G. Hamilton, AD-440
Name

07/16/2003
Date

INSTRUCTIONS TO ADDRESSEES: THIS FORM IS TO BE FILED WITH THE DIRECTIVE AND RETAINED.
(Revised 01/10/2003)

NNSA/YSO DIRECTIVES CONTROL FORM – FINAL DIRECTIVE

PART A (To be completed by the ORO DIRECTIVES MANAGEMENT GROUP, AD-440):

DIRECTIVE NUMBER, TITLE, AND DATE:

DOE M 471.2-3A, SPECIAL ACCESS PROGRAM POLICIES, RESPONSIBILITIES, AND PROCEDURES, of 07/11/2002

PURPOSE OF TRANSMITTAL: New Directive Revised Directive

DOES THIS DIRECTIVE **CANCEL/REPLACE OR EXTEND** ANY OTHER DIRECTIVES? Yes No
If "Yes," list what action (cancel/replace or extend) and list the directive(s), including the number(s), title(s), and date(s):

This Manual cancels DOE M 471.2-3, SPECIAL ACCESS PROGRAM POLICIES, RESPONSIBILITIES, AND PROCEDURES, of 04/20/2000.

The attached directive is forwarded for review and action. Complete Part B and forward this form to ORO DMG, AD-440, by **05/15/2003**.

PART B (To be completed by the NNSA Y-12 SITE OFFICE, Y12-01):

CONTRACTOR APPLICABILITY:

Does this directive affect the work performed by BWXT Y-12, L.L.C.? Yes No

Does this directive affect the work performed by BWXT Y-12, L.L.C., subcontractors? Yes No

If "Yes," list the subcontractors:

Many contractors have approved S/RIDs or WSS sets that may affect applicability of contractor requirements from this directive. Applicability of contractor requirements must take into account the approved standards set for each particular contract.

SIGNIFICANT PROVISIONS: Are there any significant changes or impact? Yes No

List summary of directive changes and, if "Yes" above, describe the significant changes or impact:

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IMPLEMENTATION: Does the directive contain special implementation requirements and/or dates? Yes No

If "Yes," describe:

By order of the Secretary of Energy, an implementation plan will be sent to the executive secretary of the SAPOC within 60 days of the publication date of the Manual. If no plan is received, complete program compliance will be assumed. For all future SAPs, an implementation plan will be provided to the SAPOC within 60 days of proposed SAP approval..

FOR DOE DIRECTIVE – SUPPLEMENTAL DIRECTIVE REQUIRED?

Is a new or revised supplemental directive required? Yes No

If "Yes," target date for submission of draft supplemental directive is _____.

IDENTIFY CONTACT POINT: George W. Blanchard 576-2265
Name Telephone

APPROVED BY COR FOR DIRECTIVES: Diane McCarten, COR for Dir. 05/14/2003 576-9330
Signature Date Telephone

PART C (To be completed by the ORO DIRECTIVES MANAGEMENT GROUP, AD-440):

*DOE Directives are available on the DOE Directives, Regulations, Policies, and Standards Portal at <http://www.directives.doe.gov/>.
ORO Directives are available on the ORO Directives Management Group Home Page at http://www.ornl.gov/doe_oro_dmg/oro_dir.htm.
Directives will no longer be mailed in printed copy unless you do not have Internet capabilities.*

APPROVED FOR DISTRIBUTION IN ACCORDANCE WITH OFFICIAL DIRECTIVE DISTRIBUTION LIST:

Wayne H. Albaugh, AD-440 05/19/2003
Original Signed By Date
Name Date

INSTRUCTIONS TO ADDRESSEES: THIS FORM IS TO BE FILED WITH THE DIRECTIVE AND RETAINED.

(Revised 01/10/2003)