

# DOE CONTROL FORM - FINAL DIRECTIVE

**PART A** (To be completed by the **DIRECTIVES MANAGEMENT GROUP, AD-440**):

**TO: DIRECTOR, DIVISION OF PRIMARY INTEREST:** P. S. Garcia, Director, Office of Safeguards and Security, OS-20

**NUMBER, TITLE, AND DATE OF DIRECTIVE:** DOE M 474.1-2A, MANUAL FOR NUCLEAR MATERIALS  
MANAGEMENT AND SAFEGUARDS SYSTEM REPORTING AND  
DATA SUBMISSION, of 08/19/2003

The attached directive, which is within your area of functional responsibility, is forwarded for review and necessary action. Complete Part B and forward this form to AD-440 by 09/16/2003.

**PART B** (To be completed by the **DIVISION OF PRIMARY INTEREST (DPI)**):

**1. THIS DOCUMENT MAY AFFECT THE WORK PERFORMED BY THE FOLLOWING CONTRACTORS:**  
(Check Appropriate Boxes)

No (all contractors)

Yes If yes, whom?  Bechtel Jacobs Co.  ORAU  UT-Battelle

Other contractors (list by type) BNFL Inc., UDS, McLinc

*Many ORO Contractors have approved S/RIDs or WSS sets that may affect applicability of contractor requirements from this directive. Applicability of contractor requirements must take into account the approved standards set for each particular contract.*

**2. IMPLEMENTATION:** Does the directive contain special implementation requirements and/or dates?

No  Yes If yes, describe:

It requires contractors to submit data in a new format beginning 10/01/2003.

**3. SIGNIFICANT PROVISIONS:** Are there any significant changes or impact?  No  Yes If yes, describe.

There are significant changes; however, the actual impact on our contractors must be evaluated by them.

**4. OAK RIDGE OPERATIONS OFFICE DIRECTIVE:** Is a new ORO Directive or revision required?  Yes  No  
If yes, target date for submission of ORO Directive to AD-440 is \_\_\_\_\_.

**5. IDENTIFY CONTACT POINT:** James M. Bird, Jr. 576-0826  
Name Telephone

**6. APPROVED BY DIRECTOR:** Original Signed By George W. Blanchard for  
P. S. Garcia, Dir., OS-20 09/05/2003 576-1858  
Signature Date Telephone

**7. DOE Directives are available on the Internet at <http://www.directives.doe.gov/>. Directives will no longer be mailed in printed copy unless you do not have Internet capabilities.**

**PART C** (To be completed by the **DIRECTIVES MANAGEMENT GROUP (DMG)**):

APPROVED FOR DISTRIBUTION IN ACCORDANCE WITH OFFICIAL DIRECTIVE DISTRIBUTION LIST:

Original Signed By  
Jennifer G. Hamilton, AD-440 09/05/2003  
Name Date

**INSTRUCTIONS TO ADDRESSEES: THIS FORM IS TO BE FILED WITH THE DIRECTIVE AND RETAINED.**  
(Revised 08/22/2003)

# NNSA/YSO CONTROL FORM – FINAL DIRECTIVE

## PART A (To be completed by the ORO DIRECTIVES MANAGEMENT GROUP, AD-440):

### DIRECTIVE NUMBER, TITLE, AND DATE:

**DOE M 474.1-2A, MANUAL FOR NUCLEAR MATERIALS MANAGEMENT AND SAFEGUARDS SYSTEM REPORTING AND DATA SUBMISSION, of 08/19/2003**

PURPOSE OF TRANSMITTAL: \_\_\_\_\_ New Directive        X   Revised Directive

DOES THIS DIRECTIVE **CANCEL/REPLACE OR EXTEND** ANY OTHER DIRECTIVES?   X   Yes      \_\_\_\_\_ No

If “Yes,” list what action (cancel/replace or extend) and list the directive(s), including the number(s), title(s), and date(s):

This Manual cancels DOE M 474.1-2, Nuclear Materials Management and Safeguards System Reporting and Data Submission, of 02/10/1998.

The attached directive is forwarded for review and action. Complete Part B and forward this form to ORO DMG, AD-440, by **09/18/2003**.

## PART B (To be completed by the NNSA Y-12 SITE OFFICE, Y12-01):

### CONTRACTOR APPLICABILITY:

Does this directive affect the work performed by BWXT Y-12, L.L.C.?   X   Yes      \_\_\_\_\_ No

Does this directive affect the work performed by BWXT Y-12, L.L.C., subcontractors? \_\_\_\_\_ Yes        X   No

If “Yes,” list the subcontractors:

Just NMC&A department.

*Many contractors have approved S/RIDs or WSS sets that may affect applicability of contractor requirements from this directive. Applicability of contractor requirements must take into account the approved standards set for each particular contract.*

SIGNIFICANT PROVISIONS: Are there any significant changes or impact? \_\_\_\_\_ Yes        X   No

List summary of directive changes and, if “Yes” above, describe the significant changes or impact:

IMPLEMENTATION: Does the directive contain special implementation requirements and/or dates? \_\_\_\_\_ Yes        X   No

If “Yes,” describe:

### FOR DOE DIRECTIVE – SUPPLEMENTAL DIRECTIVE REQUIRED?

Is a new or revised supplemental Directive required? \_\_\_\_\_ Yes        X   No

If “Yes,” target date for submission of YSO Directive is \_\_\_\_\_.

IDENTIFY CONTACT POINT:	Debra McNeilly	576-5005
	Sharon Daly	574-4285
	Name	Telephone

APPROVED BY PERFORMANCE ASSURANCE MANAGER:	<i>Original Signed By</i> Diane McCarten	09/16/2003	576-9330
	Signature	Date	Telephone

## PART C (To be completed by the ORO DIRECTIVES MANAGEMENT GROUP, AD-440):

*DOE Directives are available on the DOE Directives, Regulations, Policies, and Standards Portal at <http://www.directives.doe.gov/>.  
ORO Directives are available on the ORO Directives Management Group Home Page at [http://www.ornl.gov/doe\\_oro\\_dmg/oro\\_dir.htm](http://www.ornl.gov/doe_oro_dmg/oro_dir.htm).  
Directives will no longer be mailed in printed copy unless you do not have Internet capabilities.*

### APPROVED FOR DISTRIBUTION IN ACCORDANCE WITH OFFICIAL DIRECTIVE DISTRIBUTION LIST:

<i>Original Signed By</i> Wayne H. Albaugh, AD-440	09/18/2003
Name	Date

**INSTRUCTIONS TO ADDRESSEES: THIS FORM IS TO BE FILED WITH THE DIRECTIVE AND RETAINED.**

(Revised 08/22/2003)