

DIRECTIVES CONTROL FORM - DOE FINAL DIRECTIVE

PART A (To be completed by the **DIRECTIVES MANAGEMENT GROUP, AD-440**):

TO: DIRECTOR, DIVISION OF PRIMARY INTEREST: Rufus Smith, Diversity Programs and Employee Concerns Manager, M-5

NUMBER, TITLE, AND DATE OF DIRECTIVE: **DOE N 311.3, EXTENSION OF DOE O 311.1A, EQUAL EMPLOYMENT OPPORTUNITY AND DIVERSITY PROGRAM, of 12/30/2002**

The attached directive, which is within your area of functional responsibility, is forwarded for review and necessary action. Complete Part B and forward this form to AD-440 by 01/17/2003.

PART B (To be completed by the **DIVISION OF PRIMARY INTEREST (DPI)**):

1. THIS DOCUMENT MAY AFFECT THE WORK PERFORMED BY THE FOLLOWING CONTRACTORS:
(Check Appropriate Boxes)

No (all contractors)

Yes If yes, whom? Bechtel Jacobs Co. BWXT Y-12 ORAU UT-Battelle

Other contractors (list by type)

Many ORO Contractors have approved S/RIDs or WSS sets that may affect applicability of contractor requirements from this directive. Applicability of contractor requirements must take into account the approved standards set for each particular contract.

2. IMPLEMENTATION: Does the Directive contain special implementation requirements and/or dates?

No Yes If yes, describe:

3. SIGNIFICANT PROVISIONS : Are there any significant changes or impact? No Yes If yes, describe.
This Notice extends DOE O 311.1A, EQUAL EMPLOYMENT OPPORTUNITY AND DIVERSITY PROGRAM, until 03/30/2003.

4. OAK RIDGE OPERATIONS OFFICE DIRECTIVE: Is a new ORO Directive or revision required? Yes No

If yes, target date for submission of Draft ORO Directive to AD-440 is _____.

5. IDENTIFY CONTACT POINT: Rufus Smith 576-4988
Name Telephone

6. APPROVED BY DIRECTOR: Rufus Smith, M-5 01/06/2003 576-4988
Original Signed By
Signature Date Telephone

7. DOE Directives are available on the Internet at <http://www.directives.doe.gov/>. Directives will no longer be mailed in printed copy unless you do not have Internet capabilities.

PART C (To be completed by the **DIRECTIVES MANAGEMENT GROUP (DMG)**):

APPROVED FOR DISTRIBUTION IN ACCORDANCE WITH OFFICIAL DIRECTIVE DISTRIBUTION LIST:

Original Signed By
Jennifer G. Hamilton, AD-440
Name

01/07/2003
Date

INSTRUCTIONS TO ADDRESSEES: THIS FORM IS TO BE FILED WITH THE DIRECTIVE AND RETAINED.
(Revised 12/23/2002)