CONTROL FORM FOR DOE DIRECTIVE

PART A (To be completed by the ORO DIRECTIVES MANAGEMENT GROUP, AD-440):

1. **DIRECTIVE NUMBER, TITLE, AND DATE:**

   DOE O 251.1C, ADMIN CHANGE 1, DEPARTMENTAL DIRECTIVES PROGRAM, dated 04/03/2009

2. **PURPOSE OF TRANSMITTAL:** ___ New Directive _X_ Revised Directive ___ Revised Control Form

3. **DOES THIS DIRECTIVE CANCEL OR EXTEND ANY OTHER DIRECTIVES?** ___ Yes _X_ No
   If "Yes," list what action (cancel or extend) and list the Directive(s) number(s), title(s), and date(s):

   This admin change is the addition of a list of directives requiring additional documentation in Appendix D. To see the addition to Appendix D, go to http://directives.doegov/reference/o251.1cAdminChgAppendixD4-3-09.pdf

The attached Directive is forwarded for review and action. Complete Part B and forward a completed hard copy of this form to ORO DMG, AD-440, by **04/21/2009**.

PART B (To be completed by the DIVISION OF PRIMARY INTEREST [DPI]):

COMPLETE FOR DOE DIRECTIVES:

4. **CONTRACTOR APPLICABILITY.**

   Does this Directive affect the work performed by ORO Contractors? ___ Yes _X_ No

   If "Yes," whom?
   - ___ Bechtel Jacobs Company LLC
   - ___ ORAU
   - ___ UT-Battelle, LLC
   - ___ ISOTEK (Bldg. 3019, ORNL)
   - ___ EnergX
   - ___ Wackenhut (WSI)
   - ___ Other Contractors (list by name)
   - ___ Protection Strategies Inc. (PSI)

5. **SUBJECT MATTER EXPERT**: Jennifer G. Hamilton (Name) Directives Management Group, AD-440 (Organization)

6. **APPROVED BY**: *Original Signed By Wayne Albaugh for* Patricia Howse-Smith, Dir. (Signature) Human Resources Division, AD-44 (Organization) 04/07/2009 (Date)

PART C (To be completed by the ORO DIRECTIVES MANAGEMENT GROUP, AD-440):

APPROVED FOR DISTRIBUTION IN ACCORDANCE WITH OFFICIAL DIRECTIVE DISTRIBUTION LIST:

Original Signed By
Wayne H. Albaugh 04/07/2009
DMG Team Leader, AD-440 Date

INSTRUCTIONS TO ADDRESSEES: THIS FORM IS TO BE FILED WITH THE DIRECTIVE AND RETAINED. (Revised 01/02/2009)