DIRECTIVES CONTROL FORM - DOE FINAL ORDER

PART A (To be completed by the **DIRECTIVES MANAGEMENT GROUP, AD-440**):

TO: **DIRECTOR, DIVISION OF PRIMARY INTEREST:** Karen Edwards, Leader, Directives Management Group, AD-440

NUMBER, TITLE, AND DATE OF DIRECTIVE: DOE P 251.1, DIRECTIVES SYSTEM, of 3-19-96

The attached directive, which is within your area of functional responsibility, is forwarded for review and necessary action. Complete Part B and forward this form to AD-440 by 5-10-96.

PART B (To be completed by the **DIVISION OF PRIMARY INTEREST (DPI)**):

1. **APPLICABILITY:** Does directive cover work performed by contractor(s)? Check appropriate boxes:

   ✓ No (all contractors)

   ___ Yes If yes, whom? ___ LMES ___ ORAU ___ SURA ___ LMER

   ___ Other contractors (list by type)

2. **IMPLEMENTATION:** Does the Order contain special implementation requirements and/or dates?

   No ✓ Yes ___ If yes, describe:

3. **SUMMARY OF SIGNIFICANT PROVISIONS OR CHANGES AND IMPACT:**

   None. Only explanation of what is included in the directives system and how it is administered.

4. **OAK RIDGE OPERATIONS OFFICE ORDER:** Is new ORO O or revision required? Yes ___ No ✓

   If yes, target date for submission of draft ORO O to AD-440 is _____.

5. **IDENTIFY CONTACT POINT:** Jennifer H. Cusick, AD-440 JHC 4-24-96 576-0681
   Name Telephone

6. **APPROVED BY DIRECTOR:** Karen Edwards, Leader, AD-440 576-4045
   Signature Date Telephone

7. **BEGINNING 04/01/96, THE DOE ORDERS WILL BE AVAILABLE EITHER ON INTERNET OR ON DOE'S EXPLORER SYSTEM. THE ORDERS WILL NO LONGER BE MAILED BY HARD COPY UNLESS YOU DO NOT HAVE ACCESS TO EITHER SYSTEM.**

PART C (To be completed by the **DIRECTIVES MANAGEMENT GROUP**, AD-440):

APPROVED FOR DISTRIBUTION IN ACCORDANCE WITH OFFICIAL DIRECTIVE DISTRIBUTION LIST:

Jennifer H. Cusick, AD-440 4/24/96
Name Date

INSTRUCTIONS TO ADDRESSEES: **THIS FORM IS TO BE FILED WITH THE DIRECTIVE AND RETAINED.**